



**www.synergyroom.com.sg | Singapore Shopping Centre, 190 Clemenceau Avenue, S239924
Havelock II, 2 Havelock Road, S059763 | Tel: 6334 3177**

Contact Details

Company _____	Date _____
Address _____	Tel (Office) _____
Contact Person _____	Tel (Mobile) _____
Email _____	Designation _____

Booking/ Rental Details

Name of Event: _____

<p>Date _____</p> <p><input type="checkbox"/> Weekday</p> <p><input type="checkbox"/> Weekend/ PH</p> <p><u>Time Slot</u></p> <p><input type="checkbox"/> Morning (0830-1230 hours)</p> <p><input type="checkbox"/> Afternoon (1300-1730 hours)</p> <p><input type="checkbox"/> Evening (1800-2200 hours)</p> <p><input type="checkbox"/> Full Day (0830-1730 hours)</p> <p><u>Seating Arrangement</u></p> <p><input type="checkbox"/> Classroom (tables & chairs)</p> <p><input type="checkbox"/> Seminar (chairs only)</p> <p><input type="checkbox"/> No. of Participants _____</p>	<p align="center">SINGAPORE SHOPPING CENTRE (SSC)</p> <p><input type="checkbox"/> Budget #02-31 <input type="checkbox"/> Premium Economy #02-20B</p> <p><input type="checkbox"/> Economy #02-19 <input type="checkbox"/> Business #02-20A</p> <p><input type="checkbox"/> Business Plus #05-20A <input type="checkbox"/> Economy Plus #05-20B</p> <p><input type="checkbox"/> Budget Plus #05-19 <input type="checkbox"/> First Class #05-20</p> <hr/> <p align="center">Havelock II</p> <p><input type="checkbox"/> Budget Plus #04-15 <input type="checkbox"/> Business Plus #04-24/25</p> <p><input type="checkbox"/> Budget Plus #04-24 <input type="checkbox"/> Economy Plus #04-25</p>
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****For extension beyond timing slot, \$50 per block of an hour for all rooms except #05-20(SSC) and #04-24/25(Havelock2) at \$100 and \$75 per block of an hour respectively and subject to availability.**

Additional Notes:

Payment Methods

<input type="checkbox"/> <u>Cheque</u>	<input type="checkbox"/> <u>Bank Transfer</u>	<input type="checkbox"/> <u>PayNow</u>
Mail a crossed cheque payable to: PME Academy Pte Ltd 190 Clemenceau Avenue, #02-31 Singapore Shopping Centre, S239924	Bank : OCBC Swift Code : OCBCSGSG Bank Code : 7339 Branch No. : 686 Account No. : 696352001	PayNow to our UEN: 201412843H Company name: PME Academy Pte Ltd

Please indicate invoice # on cheque &/or bank transfers

Terms & Conditions

Please refer to terms and conditions of the rental as shown in www.synergyroom.com.sg website as it will be incorporated by reference to this facility rental contract.
By acceptance and signing this booking form, you have accepted the terms and conditions of the rental facility's terms and conditions as stated.
Note that only full payment shall be made before booking is confirmed.

Signature of Applicant / Date

Company Stamp or Copy of NRIC or Work Pass